



COWLITZ COUNTY HEALTH & HUMAN SERVICES
2021 Fee Schedule - REVISED

Resolution No.: 21-054
BoCC Approval Date: 7/20/2021

PROC#	VITAL RECORDS	FEE
7101/7106	Birth Certificate (set by WA State DOH)	\$25
7107/7108	Informational Birth Record (set by WA State DOH)	\$25
7103/7109/7118	Death Certificate -Short/Long Form(set by WA State DOH)	\$25
7103A	Additional Copy of Death Certificate (set by WA State DOH)	\$25
7110/7117	Informational Death Record - Short Form (set by WA State DOH)	\$25
7105	Fast Track - Same Day Issuance of Birth or Death Certificate	\$10
PROC#	OTHER	FEE
9003	Photocopies (except WA State Immunization Records)	\$0.15/Page
1510	Misc. Waivers/Rebuttals/Variations	\$225
PROC#	FOOD WORKER CARDS (set by WA State DOH)	FEE
Multiple	FWC - Issued by Contracted Providers	\$10
5601	FWC Card Print (Duplicate, etc.)	\$5
5602	FWC - Issued at HHS	\$10
n/a	Online print of replacement card by client	\$0
PROC#	TEMPORARY FOOD	FEE
5604	Commercial Temporary Food Service Permit - Low Hazard	\$120
5610	Commercial Temporary Food Service Permit - High Hazard	\$180
5611	Non-profit Temporary Food Service Permit - Low Hazard	\$60
5614	Non-profit Temporary Food Service Permit - High Hazard	\$90
5603	Exempt From Permit Review	\$22
5607	Limited Foods Permit	\$55
5651	Annual Catering Permit	\$225
5638	Food Demonstration/Sampling Permit - Single Event	\$55
5639	Food Demonstration/Sampling Permit - Annual Event	\$90
5642	Recurring Temporary Permit - High Hazard	\$300
5643	Recurring Temporary Permit - Low Hazard	\$150
5656	Recurring Temporary Permit - Limited Foods	\$110
5644	Commercial Multiple Event Temporary Permit (Up to 4 events) - High Hazard	\$360
5646	Commercial Multiple Event Temporary Permit (Up to 4 events) - Low Hazard	\$240
5645	Non-Profit Multiple Event Temporary Permit (Up to 4 events) - High Hazard	\$180
5647	Non-Profit Multiple Event Temporary Permit (Up to 4 events) - Low Hazard	\$120
5654	Multiple Event Temporary Permit (Up to 4 events) - Limited Foods	\$110
5648	Reinspection for Temporary Permit	\$75
5634	Fast Track Surcharge (7-13 days notice) -Single Temporary Permit	\$40
5635	Fast Track Surcharge (3-6 days notice) -Single Temporary Permit	\$75
5636	Fast Track Surcharge (\leq 2 days notice) -Single Temporary Permit	\$115
5637	Fast Track Surcharge (Open Without Permit) -Single Temporary Permit	\$150
6020	Fast Track Surcharge (< 7 days notice) -Recurring Temporary Permit	\$150
5657	Temporary Permit issued in the field, no prior notice to the HD	Double Fee plus Fast Track Surcharge



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PROC#	ANNUAL FOOD	FEE
5640	Seasonal Food Service Permit - High Hazard	\$300
5641	Seasonal Food Service Permit - Low Hazard	\$150
5653	Seasonal Food Service Permit - Limited Foods	\$110
6001	Minimum Food Service Permit	\$300
6002	Small Food Service Permit	\$460
6003	Medium Food Service Permit	\$615
6004	Intermediate Food Service Permit	\$770
6005	Large Food Service Permit	\$925
6006	Offsite Catering Service Permit (Add-On)	\$190
6007	Cocktail Lounge Permit (Add-On)	\$125
6008	Banquet Room Permit (Add-On)	\$185
5628	Preschool Food Service Permit	\$150
5913	School Service Kitchen Permit	\$400
5914	School Cafeteria/Central Kitchen Permit	\$670
5916	Vending Machine Permit - Potentially Hazardous Foods, Per Site	\$200/Site
5608	Food Plan Review - Pre-Application Meeting	\$150
5649	Food Plan Review - Minimum	\$300
5622	Food Plan Review - Limited	\$380
5620	Food Plan Review - Complex	\$600
5621	Food Plan Review - Multiple Permits	\$1,200
5623	Food Plan Review - On-Site Inspection	\$300
5625	Operator Change/No plan review	\$150
5605R	Re-Inspection (Food)	\$300
5626	Additional Preopening Inspection (Food)	\$150
5650	Additional Required Annual Inspection (Food)	\$150
	Late Fee: Annual Permit, not to exceed \$150.00, per business location	50% of total of renewal fee
PROC#	WATER RECREATION	FEE
5804	Year-Round Pool Permit	\$600
5807	Year-Round Spa Permit	\$600
5805	Seasonal Pool Permit (less than 180 days)	\$510
5808	Seasonal Spa Permit (less than 180 days)	\$510
5820	Spray Park w/o Recirculation Permit	\$300
5821	Float Tank Facility Permit	\$300
5803	Pre-opening Inspection (Pool/Spa/etc.)	\$300
5817	Pool/Spa Reinspection (Pool/Spa/etc.)	\$150
5818	Required Reopen Inspection (Pool/Spa/etc.)	\$150
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PROC#	DRINKING WATER - GROUP A/B (EHS Programs)	FEE
5201	Group A Survey (Third Party Survey:1-3 Connections, non-community system)	\$700
5200	Group A Survey (Third Party Survey: 4+ Connections, community and non-community systems)	\$850
5225	Group B Public Water System Annual Operating Permit	\$225
5207	Plan Review - Group B	\$600
5209	Plan Review - Non-Residential	\$450
5219	Well Site Inspection, Per Well	\$300/Well
	Late Fee: Annual Permit, not to exceed \$150.00, per location	50% of total of renewal fee
PROC#	SCHOOLS	FEE
5917	New School Site Approval	\$300
5918	School Plan Review - Small School	\$375
5919	School Plan Review - Elementary School	\$900
5920	School Plan Review - Middle or Junior High	\$1,200
5921	School Plan Review - High School	\$2,100
5922	School Plan Review - Portables	\$300
5923	School Plan Review - New Playground	\$300
5925	School Plan Review - Minor Remodel	\$350
	School Plan Review - Major Remodel	50% of school plan review based on school type or minimum of minor remodel fee
5930	School Inspection - Small School	\$150
5931	School Inspection - Elementary School	\$300
5932	School Inspection - Middle or Junior High School	\$400
5933	School Inspection - High School	\$600
PROC#	ORGANIZATIONAL CAMPS	FEE
5809	Organizational Camp Annual Registration: 50 or less Beds	\$300
5810	Organizational Camp Annual Registration: 51-100 Beds	\$375
5811	Organizational Camp Annual Registration: 101-151 Beds	\$525
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PROC#	ENVIRONMENTAL HEALTH - GENERAL SERVICES (EHS and EHU)	FEE
5000	Environmental Health - Hourly Rate	\$150.00/Hour
1507	EHS - Office Conference	\$150
1511	EHU - Staff Consultation - In conjunction with B&P (Incl. in Building & Planning Staff Consultation Fee)	\$25
5706	Meth Lab Decontamination Plan	\$900
5223	EHS - Variance/Waiver Request-Water Systems - Normal	\$150
5224	EHS - Variance/Waiver Request-Water Systems - Complex	\$300
1506	EHS - Administrative Hearing (Can result in maximum of 2 additional reinspection fees)	\$300
1512	EHU - Administrative Determination	\$300
5422	Hearings Examiner Administrative Appeal (Cost of Hearings Examiner additional)	\$2,092
n/a	Outside Consultant or Legal Fees (As necessary to complete service, review, or action)	As billed by Consultant
n/a	Late Fee: Annual Permit, not to exceed \$150.00, per business location	50% of total of renewal fee
	Fast Track Surcharge, not otherwise stated on fee schedule (less than 7 days advance request, e.g. well site inspection, re-opening of permitted facility)	\$150
n/a	Annual Permit Prorated Fee-Opening January through March	100% of permit fee
n/a	Annual Permit Prorated Fee-Opening April through June	75% of permit fee
n/a	Annual Permit Prorated Fee-Opening July through September	50% of permit fee
n/a	Annual Permit Prorated Fee-Opening October through December	25% of permit fee



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ON-SITE WASTEWATER		
PROC#	Starting Base Fees	FEE
n/a	Treatment Level A, B, C, D, N Review	\$580
n/a	Treatment Level A, B, C, D, N Review w/valid soils approval	\$450
n/a	Treatment Level E Review	\$440
n/a	Treatment Level E Review w/valid soils approval	\$310
n/a	Treatment Level A, B, C, D, N Permit	\$580
n/a	Treatment Level E Permit	\$440
PROC#	Add On Fees	FEE
n/a	Subsurface Drip System, Add-On	\$250
n/a	Commercial, Add-On	\$500
n/a	Multi-Family Residential, Per Unit Add-On	\$125/Unit
n/a	High Strength Waste, Add-On	\$900
n/a	Larger Flow (1000 - 3500 gpd), Add-On	\$1,500
n/a	Method II Evaluation, Add-On	\$750
n/a	Septic Waiver, Add-On	\$328
n/a	Soil and Site Evaluation, Per Lot Add-On (Up to 8 holes)	\$440/Lot
n/a	Soil and Site Evaluation Additional Holes, Per Lot Add-On (Over 8 holes)	\$25/Additional hole over 8
PROC#	Other On-Site Wastewater	FEE
n/a	Homeowner Install Test	\$150
n/a	OSS Reinspection (per management approval)	\$400
n/a	OSS Resubmittal	\$150
n/a	Repair of Current System Permit	\$400
n/a	On-Site Septic Tank Only Permit	\$400
n/a	Vault Toilet/Holding Tank Permit	\$600
n/a	High Winter Water Review	\$2,500
5420	Septage Tipping Fee, Per Gallon	\$0.07/Gallon
5424	Pumper Truck Inspection	\$150
5418	OSS Professional License	\$300
	Holding Tank Annual Operating Permit	\$150
	Late Fee for OSS Professional License Renewals	50% of total of renewal fee



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PROC#	WATER SYSTEMS (EHU Programs)	FEE
n/a	Water Availability Certificate	\$585
n/a	Water Availability Certificate - Shared	\$800
n/a	Approved Individual Well to Shared Well	\$300
n/a	Update to Existing Water System (e.g Approved Shared Well to Individual-update)	\$150
n/a	Public Water System Verification	\$150
n/a	Water Site Visit (e.g. well tag)	\$200
PROC#	SOLID WASTE	FEE
5301	Solid Waste Exemption	\$1,200
5302	Solid Waste Disposal Facility (\$1.01/ton tipping fee, up to \$450,000)	\$1.01/Ton up to \$450,000
5304	Solid Waste Disposal Facility - Post Closure Care Permit: 0-25 Acres	\$6,750
5305	Solid Waste Disposal Facility - Post Closure Care Permit: 25+ Acres	\$7,500
5303	Transfer Station Operating Permit (Permit fee OR \$1.01/ton for out of county disposal, whichever is greater)	\$1950 or \$1.01/Ton
5309	Compost Facility Operating Permit	\$2,250
5308	Drop Box Operating Permit	\$1,200
5312	Land Application Site Operating Permit	\$1,200
5313	Other Solid Waste Facilities (TBD), hourly rate	\$150/Hour
5314	Permit Modification, hourly rate	\$150/Hour
5315	New Construction/Review, hourly rate	\$150/Hour
	Late Fee: Annual permits/exemptions, not to exceed \$150.00, per business location	50% of total of renewal fee
PROC#	RV PARKS/CAMPGROUNDS	FEE
5813	RV Park/Campground Operating Permit: 1-30 Spaces/Beds	\$750
5814	RV Park/Campground Operating Permit: 31-60 Spaces/Beds	\$1,004
5815	RV Park/Campground Operating Permit: 61-100 Spaces/Beds	\$1,275
5816	RV Park/Campground Operating Permit: >100 Spaces/Beds	\$1,275
5816x	Rv Park/Campground Additional Spaces/Beds, Add-On, per Space/Bed over 100	\$10.25
5819	Temporary Campground Site Approval	\$225
	Late Fee: RV Park/Campground Operating Permits, not to exceed \$150.00, per business location	50% of total of renewal fee